



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

September 29, 2023

Hutchinson Family Trust c/o Reta Hutchinson & Jackie Brunson
1585 Tjossem Rd.
Ellensburg, WA 98926
jbrunson@fairpoint.net

Chris Cruse/Cruse and Assoc.
PO Box 959
Ellensburg, WA 98926
chris@cruseandassoc.com

Sent Via E-mail

RE: Hutchinson Boundary Line Adjustment (BL-23-00021) – Conditional Preliminary Approval

Parcel# 399133

Parcel# 343233

Parcel# 389133

Dear Applicants,

Community Development Services (CDS) has received comments back from Public Health and Public Works regarding your boundary line adjustment application. I have enclosed a copy of their comments for your review.

The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments for requirement details).
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paperwork or receipt is required; just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Public Works for further requirements.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or e-mail at zach.torrancesmith@co.kittitas.wa.us.

Sincerely,

Zach Torrance-Smith

Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926

*Enclosed: Comments from Kittitas County Public Works
 Comments from Kittitas County Public Health*